

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
February 22, 2013
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday, February 22, 2013 at the District office. Gwen Richardson, Vice-Chair, called the meeting to order at 1:03 pm.

In addition to Ms. Richardson, Board members in attendance were: Dr. Joe Constans, Polly Campbell, and Robin Pannagl. Board members not in attendance were: Dr. Pam Jenkins. A quorum was not present. Therefore, no official business was conducted.

Staff members present were: Judge Calvin Johnson, Dr. Charlotte Cunliffe, Meghan Ferris, and Sally Hays.

Chief Financial Officer's Report: Dr. Cunliffe shared MHSD's Request For Proposal and Request For Information processes with Board members. In addition, she answered questions related to authorization and monitoring of services. She also distributed information about the current budget and talked about possible changes in the future.

Dr. Cunliffe reported that the issue related to restitution of funds to the Louisiana State Employees' Retirement System (LASERS) had been resolved and required no further action at this time.

Executive Director's Report: In accordance with the Board's monitoring calendar, Judge Johnson reported that there were no monitoring reports due in February.

Board members discussed the status of the selection process for an Executive Director search firm.

Invitation for Public Comment: A member of the public, Carol Calix, introduced herself as the Executive Director of Families Helping Families of Southeast Louisiana (FHF of SELA). Ms. Calix also introduced a new employee of FHF of SELA, Elizabeth Spring.

Adjournment: The meeting was adjourned at 2:00 pm.